

Minutes ELMI Steering Committee Meeting

6.6.11, 12th ELMI meeting, Leuven, Belgium

Participants:

Chair: R. Pepperkok pepperko@embl.de

Participants:

Stefan Terjung terjung@embl.de

Sebastian Munck sebastian.munck@med.kuleuven.be

Gabriele Burger gabriele.burger@leica-microsystems.com

Karin Aumayr aumayr@imp.ac.at

Jens Rietdorf rietdorf@fmi.ch

Richard Ankerhold ankerhold@zeiss.de

Martin Friedrich mfriedrich@wiley.com

Julia Fernandez-Rodriguez juliafer@cci.sahlgrenska.gu.se

Kimmo Tanhuanpää kimmo.tanhuanpaa@helsinki.fi

Patrick Schwarb patrick.schwarb@fmi.ch

Margy Koffa mkoffa@mbg.duth.gr

Andreas Girod agirod@alex.duth.gr

Peter o'Toole pot1@york.ac.uk

Oliver Biehlmaier oliver.biehlmaier@lmc.biol.ethz.ch

Daniel Choquet dchoquet@u-bordeaux2.fr

Oddmund Bakke oddmund.bakke@imbv.uio.no

Britta Schroth-Diez schroth@mpi-cbg.de

Gabor Csucs csucs@lmc.biol.ethz.ch

Sven Konzack sven.konzack@olympus-europa.com

Andreas Pfuhl andreas.pfuhl@olympus-europa.com

Christoph Bauer christoph.bauer@unige.ch

Roland Nitschke roland.nitschke@biologie.uni-freiburg.de

Elisa May elisa.may@uni-konstanz.de

Jason Swedlow Jason@lifesci.dundee.ac.uk

Daniel Zicha daniel.zicha@cancer.org.uk

Laurent Gelman Laurent.Gelman@fmi.ch

Paula Sampaio sampaio@ibmc.up.pt

Agenda:

- 1) ELMI Meeting 2013
Daniel Choquet
- 2) ELMI Meeting 2014
Oddmund Bakke
- 3) Candidates for future meetings 2015 and later
- 4) Best practice criteria for organizing ELMI meetings

1. ELMI meeting 2013:

21st -24th of May, Arcachon (close to Bordeaux), France

Daniel Choquet, co-organizer with Jean Salamero, described the selected venue located in Arcachon.

- The auditorium has up to 500 seats
- Exhibition space of 500 square meters is available
- 10 workshop rooms of 30 square meters are available, which can be separated each into two rooms of 15 square meters.
- On request of representatives of larger microscopy companies, needing at least 60 square meters for their workshops, D. Choquet explained that there are larger rooms available and he will check, if those are suitable and available for workshops.
- Some participants, especially company representatives, expressed their concerns that it will be difficult for them to deliver and install instruments in time, since 20th of May is Pentecost Monday.
- It was agreed that the 2013 organizers contact companies which frequently participate in ELMI meetings very soon to find out about their specific needs regarding workshop rooms (size and conditions like electricity, air condition) and the timing of workshops (to enable instrument installation despite Pentecost monday)
- D. Choquet agreed on reserving time for Euro-BioImaging breakout sessions and status-quo lecture as well as an imaging facility discussion session.

2. ELMI meeting 2014:

Oddmund Bakke reported that he plans to host the meeting in or around Oslo with the aim to find a venue hosting lectures, exhibitions as well as hotel rooms, if possible. The date should be not too close to FOM (around Easter) and not overlap with Pentecost (Whitmonday 9.6.14; e.g. german holidays 10.6.-21.6.14). The last week of May 2014 (27.-30.5.) seemed well suited to the steering committee participants.

3. Candidates for future meetings 2015 and later

a) Israel: Weizmann, B. Geiger (who was absent) will be contacted, if he is still interested to organize the 2015 ELMI by R. Pepperkok, Israel will be more effort for companies (G. Burger, G. Rapp) which might result in less equipment to be shown during workshops.

b) Czech Republic, Brno, M. Kozubek – was not present and could not comment (will be contacted by S.Terjung) .

Brno has an Airport, which is connected several times per Day to Prague, there are also buses from Prague airport (3h) and Vienna Airport (2h to Brno), a Venue for up to 300 people and and 15 workshops is available in the city center.

c) Hungary, suggested by Gabor Csucs and as he presented supported by Hungarian Microscopy Society.

d) Luxemburg, suggested by Andreas Girod (after the steering committee meeting).

4. Best practice criteria for organizing ELMI meetings

A list of best practice criteria for ELMI meetings was compiled, which should be used to better choose future ELMI meeting locations and will help local organizers to meet the “ELMI format”:

ELMI meeting best practice

1) Date:

- “Default” time of ELMI is in May, but Pentecost should be avoided.
- Alternative options are March, April or June, but Easter, FOM and other large microscopy conferences should be avoided.
- Try to avoid public holidays, especially during installation and deinstallation of the microscope systems

2) Programme:

- Start Tuesday afternoon (Keynote lecture(s))
- Mix lectures and workshops on Wednesday and Thursday. Provide enough time for the workshops to enable real hands-on demonstrations by the companies.
- Lectures on Friday until early afternoon
- Reserve time for: Steering Committee meeting, Euro-BioImaging breakout sessions and status quo, core facility discussion session

3) Venue:

- Optimally concentrate the meeting in one venue: lectures, workshops, exhibition and hotel rooms in one.
- Space for 250-350 participants and offer enough workshop capacity for this amount of participants.
- Multiple rooms of different size for workshops are needed, big companies (e.g. Andor, Leica, Nikon, Olympus, PerkinElmer, Zeiss) request 60m² or more, while smaller companies prefer smaller and cheaper rooms.

4) Organizing team:

- Who are the main organizers ?
- Will the meeting be supported by a microscopy society (e.g. local microscopy society, RMS) ?
- Is the national BioImaging community involved ?
- Who will select the speakers ?